

**Georgia Association of Nursing Students  
Executive Board Meeting  
Emory University  
Atlanta, Georgia  
[12/13/2014]**

1. **Call to order: 10:05**
2. **Roll call:**
  - a) **President**, Melissa Thompson (V) PD
  - b) **1st Vice President**, Charnella Rosas (V) PR
  - c) **2nd Vice President**, Christine Esquivel (V) T
  - d) **Secretary**, Cate High (V) PD
  - e) **Treasurer**, Jordan Rudnicki (V) PD
  - f) **Breakthrough to Nursing Director**, Raissa Mutuyimana (V) P
  - g) **Community Health Director**, Jessica Rhea (V) T
  - h) **Legislative Director**, Jane Lurie (V) A
  - i) **Publications Director**, Beenish Ali (V) A
  - j) **Public Relations Director**, Kelly Allen (V) TD
  - k) **North District Director**, Rajeeyah Hunt-Strong (V) PD
  - l) **South District Director**, Milton Stenbridge (V) A
  - m) **East District Director**, Amy Penton (V) PD
  - n) **West District Director**, Sydney Montgomery (V) PD
  - o) **NEC North**, Daneille Phagan (NV) PD
  - p) **NEC South**, Miriam Rodriguez (NV) A
  - q) **NEC East**, Tiffany Wu (NV) PD
  - r) **NEC West**, Kaneshia Newell (NV) A
  - s) **COSP Chair** Daniel Thatch (NV) PD
  - t) **Assistant to Executive Board** Sakina Mahama (NV) A
  - u) **Assistant to District Directors** Ellen Laghaie (NV) PD
  - v) **Retired Board Member** Madison Petsos (NV) A
  - w) **GNA Consultant** Professor Jill Ray (NV) PD
  - x) **GANE Consultant** Professor Doreen Wagner (NV) PD
  - y) **Presidential Advisor** Grace Lewis (NV) PD
  - z) **Guests:** no guests present
3. **Committee Meetings: 10:07-11:10**
  - o **Convention Planning**
    - i. Location- Centreplex proposal: Space available- one of two options:1. either \$119 or \$149 with breakfast included. Will have to mark name badges to determine if they paid \$149. On the 17th Charnella, Melissa, and Christine are traveling to see the centreplex and the Anderson. Goodwill location to determine if they are good candidates for convention.

- Centreplex has \$119 double occupancy, 4 people per room, per night. And the \$149 with breakfast per night. Complimentary parking and internet access (in all guest rooms and meeting rooms) See proposal for details.
- ii. Location: Survey was sent out to sponsors to determine opinions on location (majority wanted Atlanta for number one location-per sponsors). Stone mountain booked, Charnella to contact Cobb Galleria as a possible location. Still working on contacting other locations. Some of the replies were that Peachtree city was a difficult location to navigate. We are shooting on having the location selected by the end of the year 2014. We are having concerns regarding reserving report with exhibitors with ease of location and transportation for them. Determine ease of access for all.
  - iii. Schedule: Keep nightly events those were successful.
  - iv. Theme: State wide competition? Or Stemming off of NSNA's Bright Horizons Rising to new opportunities. Discussion on the Heart of Georgia being the nickname of Macon and incorporating this into the theme. Just a thought "Coming back to the Heart of Nursing....." As a possible slogan. "Brightening futures in the Heart of Georgia" or "Bright beginnings in the Heart of Georgia" And theme for Dance marathon. Possibly Disney characters. Which philanthropy/ school to lead the Dance Marathon.
  - v. Fundraiser: Possibly finding a location that would yield more success for schools.
- **Breakthrough to Nursing**
    - i. Solidify direction of projects
    - ii. External scholarships to be put on website
    - iii. Scholarship:
      1. Donors: fundraising page - gofundme, ask georgia nursing programs, personal donations- alumni association, center for civil and human rights contact
      2. Contact schools- office of admission, pre nursing clubs. "Your school will be recognized as..." Why it should appeal to them do donate. At the bottom of the application note the sponsors
      3. Contact Deans and Directors of the Georgia Nursing Programs
        - a. ask now, budgets are being made now for the next academic year
      4. Goal \$2,000
      5. Get the word out about the scholarship at nationals
      6. Timeline:
      7. May: Application release
      8. September: recipient chosen
      9. Invite recipient to GANS banquet

10. Bundle template:

<http://www.nursing.emory.edu/admission/scholarships-fellowships/bundle-hrsa-grant.html>

11. Name: Mary T. Long, change the current Mary T. Long scholarship

12. booth at HOSA is \$300 and power is \$50? We would like to judge again. March 12-13th at the Classic Center in Athens GA

iv. Goals:

1. Scholarship template complete. Approval by GANS committee
2. Scholarships and externships to be posted to website, email to Melissa and Beenish
3. Nursings Schools in Georgia located, look deans
4. Email created to send to schools

o **COSL Planning:**

i. **Venue: Rocky Mount** -Hotel nearby

ii. **Theme:** Passion to LeaRN

iii. **T-shirt design:** Tree of knowledge, continuing education, willing to learn

iv. **Contract-** reviewed by Grace Lewis. Still need to verify meal selections. Deposit due soon (non-refundable). Confirmed Dates: May 21-23.

v. **Guest Speakers:** Wounded Warriors- either RN on the works or soldier-follow by Daniel; Loretta Manning potential speaker; Craig Reuscher; Carol Bowdoin; Sandy Leake- Patient/Nursing Service for VA

vi. **Activities:** Olympics; Rock Eagle (2 hour team building exercise included); Scavenger Hunt (NCLEX Questions to get to next check point), relay race, hula hoop circle, human knot, Communication Exercise- 12 gros by birthday months, tennis balls, Evolution Game (Sydney M.), three-legged race, \*\*\*Details about Rock Eagle's team building\*\*\*;

vii. **Budget Proposal:** contact hospital for sponsors; follow up with Ellen

viii. **Misc.-** online registration; s'mores hang out,

ix. **Plan of Action:** Contact potential speakers, design t-shirt, find t-shirt sponsors, Get details about Rock Eagle's team building exercise, Contact sponsors/hospitals

4. **Committee Meetings:** 11:10-12:10

o **Finance/Fundraising:**

i. Note from Beenish: Discount cards can not be done for a whole state, but if we wanted we could do them for some of the college towns. Probably not the best fundraising idea then. Also, if we know how many t-shirts we want and what design, I can get an estimate.

ii. Chipotle- 4 locations

1. January 26-30 (exact day depending on Chipotle location)
2. Offers 50% of profit

3. Locations:
  - a. Columbus- Daniel Thatch
  - b. Atlanta- Ellen Laghaie
  - c. Lawrenceville- Jordan Rudnicki
  - d. Buford- Kelly Allen
- iii. Chick-fil-a in the south- ask Miriam and Milton to host, 15%
- iv. Booster- T shirts online
  1. we design a T shirt and provide a link to access the shirts
  2. Minimum of 20 shirts, try to keep below \$20
  3. Board member shirts first then if it goes over well try it on a bigger scale
  4. Will contact for more specifics
- v. Amazon Smile
- **Community Health-**
  - i. As our community service event for NSNA service week. Community speaker for MLK. Must stay on track with MLK civil rights and not deviate to Ferguson events. Eugie Kirkpatrick gateway center for speaking. Promote MLK walk. Make sandwiches or sack lunches for people at gateway house. Make sure food is healthy. The Gateway center requires \$5 per person to reserve a space to use for whatever reasons. Concerns are that doing something that we come together will be too big for the board to get involved. Suggestions are to promote other schools to pick a community project to be involved in: collect food, etc. for NSNA service week. Create a list of community ideas to give to schools, ask for pictures of community events your school took part in. Sydney is going to compile the list, make a flyer, and email it to everyone to distribute and post it to the GANS FB page.
  - ii. The GA Pub Health department conference call essentially they want to work with us every month in working together to help make more people more interested in public health nursing. The population that needs the most health is the chronically ill people. There is one public health nurse for every 5,000 and it is getting worse. She wanted us to provide more exposure to public health nursing. Look for events that GA pub health events and promote them on behalf of GANS. She wants to come and speak at schools on behalf of public health. We can pass along information to SNA presidents to let them know that there is an opportunity for community for GA Health. It would be most beneficial to gather advisor names and contacts to pass along to Carol at the GA Health dept so that she can contact them on setting a guest speaking at their school.
  - iii. The coats were collected a month early so that they can be delivered on

time.

○ **Legislative**

- i. Registration early January for legislative day
- ii. Spreadsheet created with school, chapter name, advisors, directors, president, legislative directors, and district. Work with Danny to confirm. The schools that do not legislative directors may be contacted in order to create one.
- iii. Legislative and Education Award, and Bylaws and Policies, Empowering Resolution award Award due March 13th (NSNA). Parameters looked .
- iv. Email sent to GNA regarding legislative day. Asked about marketing told, feedback, etc. in order to better facilitate nursing student attendance.
- v. Register the board for legislative day
- vi. February 14th Resolution deadline
- vii. Reminds need to be sent to schools to start working on resolutions

5. **Lunch:** 12:10-

6. **Call to Order:** 1:07

7. **Reports of the Officers:**

○ President, Melissa Thompson (V)

- i. FNSNA Pay it forward. Board sign . Who is going to take this on and post fb about it? [www.forevernursing.org/forward](http://www.forevernursing.org/forward) Could win a suite for convention, and we want to show our sport. We need to all create an individual fundraiser page. February 20th deadline. Ellen will post. Student who raises the most money will get free convention registration.
- ii. Legislative Day, Feb 26th. Look at calendars to see availability.
- iii. MLK Walk Jan. 19th 1:15, who can come? NSNA Week of Service.
- iv. If you are going to be absent please send me an email/text so I am aware. I tend to forget if you tell me verbally!
- v. Mileage: 20

○ 1st Vice President, Charnella Rosas (V)

- i. Position Accomplishments: Contacted several locations about possibilities for hosting our Convention.
  1. Macon Centreplex- has sent a proposal
  2. Goodwill Anderson- potentially not big enough, going on Dec 17th to check out both the Macon Centerplex and Goodwill Anderson. Hopeful to have a contract by the end of next week
  3. Georgia International convention center
  4. Jekyll Island
  5. Stone Mountain
- ii. Schedule for convention will stay the same, as it has worked well in the past. Want to promote convention early this year once we decide where it

will be. Themes: “brightening futures” “bright beginnings.” Change dance marathon theme to Disney characters?

- iii. Plan of Action for this month:
  - 1. Get contract together for convention.
  - 2. Pass contract by advisors and get legal counsel

iv. Assignment from President:

v. Mileage:

- 2nd Vice President, Christine Esquivel (V)

- i. Position Accomplishments:

- 1. Tracked down student emails and sent out convention surveys.
    - 2. Sent responses to publications for reference.
    - 3. Made of list of NSNA deadlines. On NSNA website- contact

Christine if you need help finding the dates

4. Looked info on GNA website for Legislative Day. Early January registration. Directors/Danny contact schools who do not have legislative directors. Meet with schools about creating a position. Register board members who can come.

- 5. Plans for visiting a possible location for convention.
    - 6. Assisted Community Health Director with necessary info for payment to Children's Miracle Network.
    - 7. Made a list of convention considerations to address with committee and board.

- ii. Plan of Action for this month:

- 1. Share resolution with committee.
    - 2. Assist with organizing Legislative Award and Legislative Day.
    - 3. Visit venue in Macon with Melissa and Charnella.
    - 4. Maintain contact with dates regarding accomplishments for coming events

- iii. Assignment from President:

- iv. Mileage:

- Secretary, Cate High (V)

- i. Position Accomplishments:

- 1. All arrangements were made for the December board meeting: room, food, drinks, etc.
    - 2. October Minutes sent to NSNA
    - 3. Business cards ordered
    - 4. I am in the processes of ordering tails for the treasurer, COSP chair, and legislative director, advisors
    - 5. Motion forms created

- ii. Plan of Action for this month:

1. Order pins and pin tails
  2. Send November minutes to NSNA after they are approved
  3. Review, correct and send out December minutes
  4. Check mailbox
  5. Work on dating the chapter resources book and creating an electronic version
- iii. Assignment from President:
  - iv. Mileage: 20
- Treasurer, Jordan Rudnicki (V)
    - i. Position Accomplishments:
      1. Prepared detailed report of financial status
        - a. Balance as of Nov. 30: \$ 22, 477.39
        - b. Revenue since Dec. 1: \$ 0
        - c. Expenditures since Dec. 1: \$1,431.64
          - i. Parliamentarian \$500
          - ii. Reimbursements \$880.64
          - iii. Public Storage \$51
        - d. Current Balance:
          - i. \$ 21,678.07(checking)
          - ii. \$ 7,585.98 (savings)
        - e. Expected expenditures
          - i. NSNA email blast \$99
          - ii. Children's Miracle Network \$1,000
          - iii. Wyndham hotel \$13, 344.10
      2. Paid monthly fees
        - a. Storage box, email blast
      3. dated tax info for PayPal
      4. Worked on fundraiser ideas
    - ii. Plan of Action for this month:
      1. Revenue/ Expense report for December
      2. Pay monthly fees
      3. Continue fundraiser ideas and info
        - a. Chipotle/ restaurants
        - b. Amazon Smile
      4. Call Wellsfargo and NSNA about direct deposits
      5. Remove Dana and Lauren from WellsFargo account and add Melissa
    - iii. Assignment from President:
    - iv. Mileage: 58 miles
  - Breakthrough to Nursing Director, Raissa Mutuyimana (V)

- i. Position Accomplishments:
    - Ordered Nursing material from Johnson & Johnson
    - Scholarship application template.
    - Committee: compiled list of scholarships & externships
  - ii. Plan of Action for this month:
    - Finalize scholarship application timeline
    - Contact deans & directors, and potential scholarship donors
    - Finish scholarship/externship/conference list and post by end of the month
    - Begin BTN award application for NSNA conference in March
  - iii. Assignment from President:
  - iv. Mileage:
- Community Health Director, Jessica Rhea (V)
  - i. Position Accomplishments: Partnered with Christine to address Dance Marathon, and the check they will receive by the end of December; Set Board Community Service event to donate coats to Lazarus on 12/13; Decided on the “MLK March and Rally” for board community service on MLK day (Monday, Jan 19th at 1:15pm at Peachtree Street and Baker Street, and is free - we all have that day off from school). Had conference call with the chief nurse and public health director of the state of Ga - to address public health nursing shortage, and how we can help as students.
  - ii. Plan of Action for this month: Narrow down nursing student community service event - Jan 19th MLK walk- look at setting next event, attend a second conference (stay in touch) with The Public Health Department of Ga.
  - iii. Assignment from President:
  - iv. Mileage:
- Legislative Director, Jane Lurie (V) No Report. Absent.
  - i. Position Accomplishments:
  - ii. Plan of Action for this month:
  - iii. Assignment from President:
  - iv. Mileage:
- Publications Director, Beenish Ali (V) Absent.
  - i. Position Accomplishments: dated all bios and photos on the website.
  - ii. Plan of Action for this month: Get the first EKG of the year out this month.
  - iii. Assignment from President:
  - iv. Mileage: N/A
- Public Relations Director, Kelly Allen (V)
  - i. Position Accomplishments: Contacted sponsors about locations for convention 2015--discuss results; contacted COSL chair about location

- information to start working on getting sponsors; contacted my brother who works for a large hotel corp. sent him information about convention 2015 to help us find a local; started working on Image of Nursing Award-- ideas? the theme is “your vision, our mission”---positive images of nursing; photo release-signed; community events/upcoming events--to build rapport with newspapers/news; sponsorship levels 2010-2014;
- ii. Plan of Action for this month: inform sponsors of dates for convention; contact sponsors for COSL; work on Image of Nursing Award; work on flyer for Chipotle and sent to appointed individuals; newspaper submission about community event for coats
  - iii. **Motion:** “I move that we form an ad hoc marketing committee consisting of myself, public relations as committee chair and 2nd VP, and treasurer to improve and expand sponsorship and the overall financial status of GANS.” Author: Kelly Allen. Second: Jordan Rudnicki
  - iv. Discussion: would create more incentives, improves our overall financial situation, sets up the next board for success, sponsors will know what they will get out of it, recognition to sponsors
  - v. Vote: all in favor. **Motion Passed.**
  - vi. Assignment from President:
  - vii. Mileage: 52.8
- North District Director, Rajeeyah Hunt-Strong (V)
- i. Position Accomplishments: Remained in communication with my contact for Rock Eagle. She has extended to me the courtesy of getting the signed contract within the usual two week time frame that contracts and deposits are supposed to be signed and received from the time of booking and reserving because I told her that our next meeting would not be until today. I emailed both Grace Lewis and Jordan Rudnicki the contracts sent to me in regards to Rock Eagle as per requested of me at the last meeting on November 21st, but I am still awaiting their input or response. The secretary from Brenau University contacted me back and sent me their agenda from their SNA meeting, but when I responded and thanked her and asked if she needed help with anything or had any questions, she has not responded back. I also have been in correspondence with the Public Relations Director, Kelly Allen, and I have just sent her an email on Wednesday with the information that she requested of me and I also will give her a sample sponsor letter today at this meeting.
  - ii. Plan of Action for this month: To send the deposit (\$200.00 or \$1.00 per person based on estimated attendance) and signed contracts to Rock Eagle 4H Center so that our venue can be squared away and checked off of the list. To contact possible sponsors for the COSL Retreat. To decide on a

theme for COSL. To send an email out to all of the SNA presidents in my district for whom I have contact information for and offering an invitation for myself to attend an SNA meeting if I can at their schools during the coming spring semester.

- iii. **Motion:** “I move that we propose the theme for COSL on May 21-23, 2015 will be “Passion to leaRN.” Author: Rajeeyah Hunt-Strong. Second: COSL committee.
- iv. Discussion: Want to push continuing education, learning does not stop, passion, T-shirt: Tree idea with words on leaves.
- v. Vote: all in favor **Motion Passed**
- vi. Assignment from President: Pay it Forward set up a page and minimum donation of \$10.
- vii. Mileage: 28.86
- South District Director, Milton Stembridge (V) Absent.
  - i. Position Accomplishments: South district has 197 NSNA/GANS members for November. Still following with ABAC in Tifton. They are reviewing schedules and we are setting a visit for next semester. I did hear some news about Valdosta that I am trying to validate. I did add all the board meetings to South District Page. This page is under used and I need to find a way to get people from the South District to better utilize this page. Other than that, I just trying to hold down PHARM II til the end of this semester!
  - ii. Plan of Action for this month: Finish semester, PASS PHARM. Continue running down leads on southern schools and seeing what is going on with them. **Since I will not get to see yall before the holidays, have a great holiday and happy new year!!**
  - iii. Assignment from President:
  - iv. Mileage:-----
- East District Director, Amy Penton (V)
  - i. Position Accomplishments: Have completed the list of contacts for East District schools to include the addition of emails for the president of Georgia Southern University and Middle Georgia State College. All chapters have officially been contacted and presidents have been identified.
  - ii. Plan of Action for this month: Gather information from each chapter on potential cosl attendees and make sure that each chapter is aware of the opportunities of each GANS member to be involved.
  - iii. Assignment from President:
  - iv. Mileage: 202 miles
- West District Director, Sydney Montgomery (V)

- i. Position Accomplishments: I got in contact with the second to last school in my district, Lisa Mohr from west GA tech. I have called Gordon and left voicemails so I'm still waiting to hear back but now that school is over I'll have more time to drive there or call.
  - ii. Plan of Action for this month: Spread the word about COSL and start getting interest to the schools in my chapter. Also I want to touch base with them about potential site visit from me to further promote interest in COSL and GANS. Also send out emails promoting the MLK walk and NSNA service week and attach photo release flyer → scan it in. Make flyers for NSNA this week and email them out to all the members so ya'll can email them out to your district schools. (Cans, socks, towel, blankets, toiletries, jackets, bags of goodies). Contact schools to see who has a legislative directors and express the importance of coming to legislative day.
  - iii. Assignment from President: Pay if forward \$10
  - iv. Mileage:
- NEC North, Daneille Phagan (NV)
  - i. Position Accomplishments: I have contacted each president that I have previously contacted again to set visitations. I have dated the flash drive that was provided to me by Mitchaleen and have distributed new documents to Miriam to complete her notebook. I have contacted each NEC board member to check in and get dates for their area.
  - ii. Plan of Action for this month: My plan for this month is to successfully schedule some visitations to various schools after they have gotten their orientation schedules. My plan is to also work harder in the convention committee to see if there is anything we can go ahead and nail down details on.
  - iii. Assignment from President:
  - iv. Mileage: 62 Miles
- NEC South, Miriam Rodriguez (NV) Absent.
  - i. Position Accomplishments: I have set a better hold on to three schools in the south. The advisor at Armstrong seemed very interested in attending the board meeting in January which I am hoping will encourage the south to be more involved and have a better response as a whole. Darton is changing presidents so Kandace has informed me that she would contact me as soon as they set dates for next semesters schedules. Also, thanks to Daneille's help, I have organized a folder for the South. I have informed Daneille that I will not be able to attend this meeting but I hope everyone has a **Feliz Navidad y Prospero Año Nuevo!!**

- ii. Plan of Action for this month: As soon as schools set their organization meeting dates, I plan on establishing dates that we may visit the schools in the south. I plan to follow with Armstrong and encourage other schools to attend the board meeting in January in order to get the south involved.
  - iii. Assignment from President:
  - iv. Mileage: 0
- NEC East, Tiffany Wu (NV)
  - i. Position Accomplishments: I have continued to keep in touch with the schools in my district. As for the schools that have not replied, I have sent a second e-mail and plan on finding a number to call and communicate if I do not hear back by the time we get back from winter break.
  - ii. Plan of Action for this month: Send out notifications to schools to let them know about coming events and give them any dates needed. Spread the word for the Pay it Forward Challenge.
  - iii. Assignment from President:
  - iv. Mileage: 290 miles
- NEC West, Kaneshia Newell (NV) Absent. No Report.
  - i. Position Accomplishments:
  - ii. Plan of Action for this month:
  - iii. Assignment from President:
  - iv. Mileage:
- COSP Chair Daniel Thatch (NV)
  - i. Position Accomplishments: Contacted schools who were missing Constituency Applications for GANS. Confirmed that Columbus Technical College & Northwestern Technical College do not have an SNA chapter anymore. Sent out emails and made contact with SON Directors on who the new presidents of each chapter are and emailed them our GANS Constituency Application.
  - ii. Plan of Action for this month: Continue direct line of contact with presidents, attain new contact information for any new presidents after any current presidents graduate this month (December). Gain info on GANS cords for graduation - May, promote cords at convention for December graduation, could sell online and charge for shipping, district directors sell at schools. Confirm that schools allow the cords.
  - iii. Assignment from President: Create account on pay it forward website, donate \$10 to Georgia Pay it Forward Team. Collaborate with Christine on Legislative Day & the State Presidents. Contact Speakers for COSL. Contact Columbus Chipotle and CVCC and organize Chipotle Fundraiser in Columbus.

- iv. Mileage: 218 miles
- Assistant to Executive Board Sakina Mahama (NV) Absent.
  - i. Position Accomplishments:
    - 1. Birthdays!
      - a. Melissa Dec 10th
      - b. Ellen Dec 19th
      - c. Amy Dec 21st
      - d. Kelly Dec 31st
  - ii. Plan of Action for this month:
  - iii. Assignment from President:
  - iv. Mileage:
- Assistant to District Directors Ellen Laghaie (NV)
  - i. Position Accomplishments:
  - ii. **Plan of Action for this month:** Contact Craig Reuscher and Sandy Leake about begin guest speakers for COSL. Collaborate with committee to come up with t-shirt design. Contact hospitals for COSL sponsorship. Contact Chipotle (Lavista & Henderson Mill) for fundraiser night.
  - iii. **Assignment from President:** Pay it Forward FB post, Donate \$10 to GA Pay it Forward,
  - iv. Mileage:
- Retired Board Member Madison Petsos (NV) Absent.
  - i. Position Accomplishments:
  - ii. Plan of Action for this month:
  - iii. Assignment from President:
  - iv. Mileage:
- GNA Consultant Professor Jill Ray (NV)
  - i. Position Accomplishments:
    - 1. New president at GNA Aimee Manion, VA nurse
  - ii. Plan of Action for this month:
  - iii. Assignment from President:
  - iv. Mileage:
- GANE Consultant Professor Doreen Wagner (NV)
  - i. Position Accomplishments:
    - 1. Several people on the ballot for GANE consultant position, elections in February.
    - 2. No longer the treasurer of the GNA
  - ii. Plan of Action for this month:
  - iii. Assignment from President:
  - iv. Mileage:
- a) Presidential Advisor Grace Lewis (NV)

- i. Position Accomplishments:
  - 1. \$200 COSL check
- ii. Plan of Action for this month:
- iii. Assignment from President:
- iv. Mileage:

8. **New Business:**

- **Motion:** “I move to approve the November board meeting minutes.” Author: Cate High. Second: Rajeeyah Hunt-Strong. All in favor. **Motion Passed.**
- Special Announcement

9. **Unfinished Business:**

- NSNA scholarship deadline is January 16th, for the 2015-2016 school year
- start early, it is a detailed scholarship

10. **Announcements:**

- Keep up the good work!

11. **Date, time, and place for next meeting:**

12. **Adjournment:** 2:48