

**Georgia Association of Nursing Students
Executive Board Meeting
Mercer University
Atlanta, Georgia
[11/15/2014]**

1. **Call to order:** Melissa Thompson, president, called meeting to order at 10:03 am on November 15th 2014
2. **Roll call:** 10:03
 - a) **President**, Melissa Thompson (V) P
 - b) **1st Vice President**, Charnella Rosas (V) TD
 - c) **2nd Vice President**, Christine Esquivel (V) PD
 - d) **Secretary**, Cate High (V) TD
 - e) **Treasurer**, Jordan Rudnicki (V) PD
 - f) **Breakthrough to Nursing Director**, Raissa Mutuyimana (V) PR
 - g) **Community Health Director**, Jessica Rhea (V) PD
 - h) **Legislative Director**, Jane Lurie (V) PD
 - i) **Publications Director**, Beenish Ali (V) PD
 - j) **Public Relations Director**, Kelly Allen (V) PD
 - k) **North District Director**, Rajeeyah Hunt-Strong (V) PD
 - l) **South District Director**, Milton Stenbridge (V) PR
 - m) **East District Director**, Amy Penton (V) PD
 - n) **West District Director**, Sydney Montgomery (V) PD
 - o) **NEC North**, Daneille Phagan (V) PD
 - p) **NEC South**, Miriam Rodriguez (NV) PD
 - q) **NEC East**, Tiffany Wu (NV) A
 - r) **NEC West**, Kaneshia Newell (NV) A
 - s) **COSP Chair**, Daniel Thatch (NV) PD
 - t) **Assistant to Executive Board**, Sakina Mahama (NV) PD
 - u) **Assistant to District Directors**, Ellen Laghaie (NV) PD
 - v) **Retired Board Member**, Madison Petsos (NV) PD
 - w) **GNA Consultant**, Professor Jill Ray (NV) PD
 - x) **GANE Consultant**, Professor Doreen Wagner (NV) A
 - y) **Presidential Advisor**, Grace Lewis (NV) PD
 - z) **Assistant COSP**, Jeremy Colbert (NV) PD
3. Verbal vote to appoint Grace Lewis as Presidential Advisor
 - a) 13 yes 0 no
 - b) Professor Grace Lewis appointed as new presidential adviser at 10:10
4. **Committee Meetings:** 10:00 AM-11:00 AM

Convention Planning:

Charnella Rosas (Chair), Christine Esquivel, Sakina Mahama, Jane Lurie, Kelly Allen,

Daneille Phagan, Jordan Rudnicki

- i) Possible Locations: Macon, Jekyll Island, Evergreen Conference center (Atlanta), Savannah
- ii) Macon is centrally located, more research into possible convention sites will be conducted. This is possibly the best location.
 - (1) Edgar H. Wilson Convention center aka Macon Centerplex
 - (a) <http://www.maconcentreplex.com> phone# (478)-751-9152 or (478)-751-9152
 - (b) This is just a convention center, hotel is nearby - need to ascertain hotel rates as well
 - (2) Goodwill Anderson Conference Center
 - (a) <http://www.andersonconferencecenter.com>
 - (b) 5171 Eisenhower Parkway Macon, Georgia, 31206. phone# 478-471-4389
 - (3) Macon Marriot City Center
 - (a) <http://www.marriott.com/hotels/travel/mcnfs-macon-marriott-city-center/>
- iii) Possible Dates: October 15-17th (14th-18th for the Board), or 22nd-24th (21st-25th for the Board)
- iv) Things to consider:
 - (1) Parking - price?
 - (2) Internet / Wifi
 - (3) Food
 - (4) Theme - we want to piggyback off of the NSNA theme of "Bright Horizons: Rising to New Opportunities"
 - (5) Invite nursing students from all over the state to submit ideas for a theme, the winner will receive a prize (T-shirt or something)

Breakthrough to Nursing:

Raissa Mutuyimana (Chair), Jesse Rhea, Cate High, Miriam Rodriguez, Kaneshia Newell, Beenish Ali

- 1) Goal for the next month:
 - a) BTN scholarship and externships to be posted on website
 - b) Form clear standards for our scholarship
 - c) Continue relationship with HOSA
 - i) reach high school students in a different way
 - ii) HOSA mentor-mentee idea
 - iii) adopt one school as a board
 - iv) give them information about the nursing profession
 - v) emphasis on the profession, not the application process
 - vi) invite them to our GANS meeting
 - vii) presentation at HOSA conference

- viii) talk to Sakina about ideas
- 2) Goal for the year: form a scholarship for students applying or accepted to nursing school
- 3) Scholarship Information
 - a) personal statement- form an essay question
 - b) recommendation
 - c) non-GPA based
 - d) our committee will determine who receives the scholarship
 - e) how the money will be raised
 - i) reach out to nursing schools in GA asking for donations of at least \$100
 - ii) reach out to places other than nursing schools: private donors, fundraising, etc.
 - f) disability foundations, minorities that fall through the gap
 - g) prerequisites should be completed
 - h) look up Emory's community service based scholarship for reference: Fuld Service Learning Fellowship
 - i) incorporate GANS into the scholarship in some way, setting this student up to be involved in the GANS board
 - j) leadership + community service is what we are looking for
- 4) Plan of Action
 - a. Look up externships for website- 10 each by next meeting
 - b. Determine parameters for scholarship
 - c. Look for donation from places other than nursing programs

COSL Planning:

Rajeeyah Hunt-Strong (Chair), Milton Stenbridge, Amy Penton, Sydney Montgomery, Tiffany Wu, Daniel Thatch, Ellen Laghaie

- 1) Location: Rock Eagle 4H 350 Rock Eagle Rd, Eatonton, GA 31024
- 2) Dates: May 21-23rd (Thurs-Saturday)
 - a) Three days, two nights
- 3) Sponsors, Theme
 - a) Sponsors: in the works; also plan to sit down and speak with Kelly Allen about getting sponsors to help pay for COSL and also local hospitals to provide t-shirts for COSL
 - b) Theme Possibilities: Shoot for the Stars or Moon, "Leading/Paving the Way" "Where the Heart is" "Passion, Care, Worth" "Navigating the Way" "The Power is Yours" "Defy the Odds" "Passionate Hearts" "Unleash the Passion (Within)" "Unleash the Power" Compass to Care, "The Future is Today", "Discovering the Possibilities", "Great Expectations", "Make it Matter", "Hu to leaRN", "The Journey to leaRN", "Exploring the Future" :)
- 4) Expenses for COSL -Rock Eagle 4H
 - a) Conference fee \$8/person/day (\$1920 for 80 people for 3 days)

- b) Security/Parking fee \$2/person (one time fee) (+\$160 for 80 people)
- c) 4 Cabins (\$370/cabin)- fits 18-22 people; 4 bedrooms/cabin (\$2960) (Old cabins \$250/cabin =\$2000 for 4 cabins for 2 nights)
- d) Meals
 - i) Breakfast \$8/person (three days)
 - ii) Lunch \$9/person (two days)
 - iii) Dinner \$9.75/person (two days)
 - (1) Total Cost on Meals: \$4920 for 80 people
 - (2) Estimate total: \$9,380?? (\$9960) for 80 people
- 5) <http://www.rockeagle4h.org/facilities/rates.html> (Rock Eagle Rates webpage)
- 6) Teambuilding- Adventure Programs depending on availability and costs- Contact for more information

Committee Meetings: 11:00 AM-12:00 PM

Finance/Fundraising:

Jordan Rudnicki (Chair), Sakina Mahama, Kelly Allen, Beenish Ali, Daniel Thatch, Miriam Rodriguez, Ellen Laghaie

1. Chickfila, Jason's Deli, Chipotle Fundraising events
 - a. Pick a date per district
 - b. Pick a location per district
2. Amazon Smile
 - a. smile.amazon.com
 - b. Select Georgia Association of Nursing Students as charitable organization
 - c. Amazon donates 0.5% - 1% of amazon order total to GANS

Community Health:

Jesse Rhea (Chair), Amy Penton, Tiffany Wu, Rajeeyah Hunt-Strong, Sydney Montgomery, Charnella Rosas, Daneille Phagan

- 1) Jessica designated to find out how many people attended Dance Marathon so that a check can be made
- 2) Community service event
 - a) “Lend a hand” January 16th-23rd for Martin Luther King Jr. and National Service Day. Gateway Center- Rajeeyah (reach out to contact and send an email to Jessica letting her know)
- 3) Downtown- Jessica
- 4) City of Refuge- Sydney
- 5) Ideas for board members contributing to community service: “a little something goes a long way”
 - a) small plastic zip lock bags with travel size toiletry items included
 - b) every board member bring a coat to the January board meeting and we give out to the homeless
 - c) 1st week of January, GANS has adopted as blood drive week (most important

time to donate blood because of increased accidents, etc.)

Legislative:

Jane Lurie (Chair), Christine Esquivel, Raissa Mutuyimana, Cate High, Milton Stembridge,
Kaneshia Newell

1. Legislative Day: Thursday, February 26th at the capitol
 1. Importance: visual impact on legislators
 2. Brenda Roe to help coordinate if asked
 3. potentially meet with senators for small group breakout sessions
 - i. based on school based on geographic district
 - ii. contact scheduler to reserve space
 1. work with GNA to plan a march for next year
2. GANS Convention: Resolution
 1. get started on early
 2. topic idea: domestic violence
 - i. education, recognition, prevention
 - ii. train nursing students how to spot this issue
 1. look at NSNA adopted resolutions
 - i. <http://www.nsna.org/Resolutions/NSNAResolutions.aspx>
 1. cannot be done if a resolution has been passed in the past 5 years
 2. can expand upon resolutions
 3. NSNA resolution deadline: Wednesday February 11th, online submission
2. NSNA
 1. we present the 2014 board resolution at national
 2. create a poster
3. Plan of Action for the next month:
 1. brainstorm resolution topics
 - i. domestic violence
 - ii. veterans
 1. determine legislative day information: registration deadline, speakers, topics, what will impact the students to go
 2. send information/save the date out to schools to get them involved in legislative day
 - i. how we could address students
 1. engage people on why they should care
 2. how policy will influence your profession
 3. awards...make it a competition
 4. send to Daniel to reach out to chapter presidents and advisors
 5. publicize over facebook, talk about it on campus
 6. extra credit- reach out to professors
 - a. master list of all the directors used for convention?

7. reminders

1. poster board ideas for national convention resolution presentation

5. **Lunch:** 12:00-1:00

6. **Call to Order:** 1:01, President Melissa Thompson

7. **Reports of the Officers:** 1:01

President, Melissa Thompson (V)

i. Mid Year Report

1. Mid year convention in Portland Oregon: shared ideas and got great advice. Met with vendors interested in coming to our convention.

ii. Pay It Forward FNSNA

1. challenges each state and individuals to raise funds for the undergrad scholarship fund
2. compete for \$1,000 educational grant
3. top 5 states recognized at annual convention
4. can win complimentary hotel suite and NSNA annual convention- random drawing out the 5 top states
5. set up fundraising page
6. February 20th 2015 deadline
7. www.forevernursing.org/forward

iii. Award Deadlines--

<http://www.nсна.org/Portals/0/Skins/NSNA/pdf/NSNA Awards2014-2015.pdf>

1. this pdf shows the different awards and deadlines

iv. Facebook Page

1. check GANS page often

v. Mileage:

1st Vice President, Charnella Rosas (V)

vi. Position Accomplishments: Contacted several possible locations for 2015 convention.

vii. Plan of Action for this month: Email program plan to the different locations and nail down an actual location for next convention.

1. checking locations and focusing on Macon as a central location, setting a location within the next month
2. Macon centerplex, Goodwill Anderson Conference Center, Macon Marriot
3. 3rd and 4th weekend of October
4. pricing for parking is being checked, trying to get free parking
5. internet and wifi
6. food is being planned

- 7. theme- competition across the state
- viii. Assignment from President: Convention Place, Date, All information possible nailed down.

ix. Mileage: 60

2nd Vice President, Christine Esquivel (V)

x. Position Accomplishments:

- 1. Sent Thank You emails and Survey to Speakers
- 2. Emailed info from Legislative Day last year for insight and ideas.
- 3. Talked about resolution from last board to represent at NSNA
- 4. Talked about how to improve upon resolutions

xi. Plan of Action for this month:

- 1. Get survey from Convention Speakers
- 2. resolution: familiarizing the board, working on the poster
- 3. Work on Legislative Day info
- 4. Resolution Ideas

xii. Assignment from President:

xiii. Mileage: Survey for Convention attendees

Secretary, Cate High (V)

xiv. Position Accomplishments:

- 1. Board Facebook group created
- 2. The agenda google docs for each meeting were created and shared
- 3. GANS mailbox signed over to my name and checked- no mail
- 4. Nametags ordered and passed out
- 5. Bio emailed to publications director
- 6. Booked a room for our December board meeting at Emory

xv. Plan of Action for this month:

- 1. #8 from Jordan
- 2. Working on finding convention attendance numbers
- 3. Order business cards
 - a. president, PR, district directors, NEC
- 4. November minutes will be reviewed, corrected, and sent out for amendments
- 5. October Minutes and budget report will be sent to NSNA
- 6. Create motion forms.

xvi. Assignment from President: Order business cards and tails needed

xvii. Mileage: 30

Treasurer, Jordan Rudnicki (V)

xviii. Position Accomplishments:

- 1. Name was added to the bank account and I received my debit card from the bank

2. Bio was emailed to Publications Director
3. Prepared detailed report of financial status
 - a. Balance as of Sept. 30: \$ 24,184.56
 - b. Revenue since Oct. 1: \$ 60,387.21
 - c. Expenditures since Oct. 1: \$ 60,537.61
 - i. GANS convention (\$55,908.05)
 - ii. US Airways NSNA Mid year (\$1683.60)
 - d. Balance as of Oct. 31: \$ 24, 034.16
 - e. Current Balance: \$ 23,629.79 (checking);
\$ 7,585.79 (savings)
 - f. Expected expenditures
 - i. Melissa Thompson reimbursement (\$880.64)
 - ii. Parliamentarian (\$500)
 - iii. Service fees (\$66)
 - iv. Wyndham Hotel ? (\$ 17,771.03) ?
 - v. Cate High reimbursement (\$270.08)
- xix. Plan of Action for this month:
 1. Keep track of revenue and expenditures for month of November
 2. Pay necessary fees
 - a. monthly storage box fee
 3. Organize financial binder and reconcile all previous bank statements from the year as well as for November
 4. Pay Parliamentarian \$500
 - a. who has his name or knows where I send the check?
 5. Donation to Miracle Children's Network
 - a. \$2 per registration
 6. Update taxpayer information on PayPal
 - a. Due by Dec. 10, 2014
 7. Develop fundraiser ideas for coming months
 - a. Chipotle night or Chick-fil-a night: chipotle give 50% of all profits for the night- chipotle week broken up by districts
 - b. Amazon smile- tell everyone you know! Select Georgia Association of Nursing Students. Create a facebook flyer and instructions on how to use Amazon smile.
 8. Remove past Treasurer and Presidents' names from bank account
 - a. need minutes to specifically say "Dana Timar was removed as Treasurer and key executive of bank account as of October 26, 2014 and Jordan Rudnicki was voted in as new Treasurer to become key executive of bank account. Lauren Pett was removed as President and key executive of bank

account as of October 26, 2014 and Melissa Thompson was voted as the new President to become key executive of bank account.”

- b. don't know if that needs to be added to October's minutes or to this one

- xx. Assignment from President: Get fundraiser information together and dates decided.

- xxi. Mileage: 40

Breakthrough to Nursing Director, Raissa Mutuyimana (V)

- xxii. Position Accomplishments:

- Emailed Bio to Publications director
- Began scholarship/fellowship/externship list for 2014-2015

- xxiii. Plan of Action for this month:

- Order materials from Johnson & Johnson- free
- Complete list of scholarships/fellowships/externships
- Finalize BTN scholarship parameters
- Compile list of organizations & schools to contact to contribute to BTN scholarship
- Contact organizers/Register for HOSA convention in March (Athens, GA)

- xxiv. Assignment from President: Get BTN project started.

- xxv. Mileage:

Community Health Director, Jessica Rhea (V)

- xxvi. Position Accomplishments: Contacted community health directors across the state and introduced myself. This includes but is not limited to: Georgia Department of Public Health, Georgia Department of Community Health, Must Homeless Shelter, Be the Match, The Red Cross, Atlanta Blood Services, Unity North Church, Perspectives Holistic Healing/Services and various public health clinics. I also sent thank you to Red Cross and Be the Match, as well as, GT Dance Marathon Board.

- xxvii. I sent Publications Director bio for the website.

- xxviii. I contacted the national Visiting Nurses Association regarding info about how to set up visiting nurses program for students in Ga.

- xxix. Plan of Action for this month: Follow up with local community health directors I contacted, set up next community service event for NSNA National Service Week (Martin Luther King week January 16th-23rd)-
**Need to have community event for board to participate in (Coats or goodies in ziplock) and an event for Georgia nursing students to participate in. Possibilities include Must, Lazarus, city of Refuge, or the gateway center. **I will also help with marketing and advertisements for blood donations for the first week of January.

xxx. Assignment from President: Get community projects for NSNA service week figured out. (see above)

xxxi. Mileage

Legislative Director, Jane Lurie (V)

xxxii. Position Accomplishments: Sent Thank You Email to Parliamentarian, Bio is emailed, Resolution script acquired and am expecting a jump drive from Bethany Yost soon.

xxxiii. Plan of Action for this month: Organize Legislative Day: Find out how to register. Find out who speakers will be and what topics/issues will be discussed. Create a save-the-date email blast. Suggest methods of enticing attendance and involvement. Idea: contact individual school directors to see if extra credit or community service credit can be given and encourage students to attend. I would like to explore the possibility to doing small groups to meet with their State Senator for a brief meeting. On another topic, we are unsure of what actually happens to resolutions once they are adopted by NSNA. I will find out more details about this process.

xxxiv. Assignment from President: Get Parliamentarian's address to Treasurer.

xxxv. Mileage: 8 miles

Publications Director, Beenish Ali (V)

xxxvi. Position Accomplishments: Received bio's from people. Made a few changes to the website.

xxxvii. Plan of Action for this month: Update website with bio's and photos. Send out the monthly blast. Start working on EKG. Goal for January EKG.

xxxviii. Assignment from President: Take a look at the website for grammar errors and clean it up to make it more convenient.

xxxix. Mileage: 8 miles

Public Relations Director, Kelly Allen (V)

xl. Position Accomplishments: Sent out thank you e-mails, e-mailed bio, mid-year: new contacts for convention. Sent out survey: comments about location and lunch.

xli. Plan of Action for this month: Keep in contact with sponsors, send out poll for Macon to exhibitors. Explain the thought process behind moving it to Macon- so more students will come. Look for services to come and speak at convention. Reach out to more local hospitals.T

xlii. Assignment from President:

xliii. Responses from exhibitors

xliv. Exhibitors for next year-possible ideas

xlv. Mileage: 38 miles

North District Director, Rajeeyah Hunt-Strong (V)

xlvi. Position Accomplishments: I contacted a more centralized location/venue

to potentially hold COSL 2015 called Rock Eagle 4H and they have given me pricing information and they have an availability for May 21st-May 23rd. I told her that I would propose and present the numbers at our next board meeting (ie., this one) and let her know of our decision to reserve or not within the immediate days following before they are booked and she expressed to me that, that was perfectly fine. \$8,400 estimated for 80 people. In regards, to my constituents, I sent out an introductory email to all of the SNA Presidents that I have contact information on file for reaching out to them and I have only received one response since the Convention and that was from my very own SNA President whom I work along side of on the Emory SNA board. I also sent out another email about a week or so following asking if anyone had any questions or concerns for me again. S-2 report assignment was completed, I have a breakdown. I also emailed my bio to Beenish as requested of me.

xlvii. Plan of Action for this month: To reserve a venue for COSL officially and then to begin my next task of planning for COSL. To attempt to reach out and contact all of SNA Presidents again through a different method. Will email about counselors at Rock Eagle 4H.

xlviii. **Motion:** “ I move to move the COSL venue to Rock Eagle 4H as opposed to Camp Twin Lakes for the 2015 COSL Retreat.” Author: Rajeeyah Hunt-Strong

1. Discussion:

- a. Jordan- pricing: \$8,400 estimated for 80 people, this price is more than camp twin lakes- \$7,500. There could be more misc. expenses. Worried there is not enough income unless fundraising brings in enough money.
- b. Rajeeyah- will send email to Jordan with pricing
- c. Professor Lewis to look over contract before signing
- d. historical location and similar to twin lakes
- e. tax exemption discussed, talk with an attorney
- f. postponing making a decision poses the problems that locations will be booked
- g. how effective will moving COSL to a central location be to promote southern students from coming? Milton “We don’t know.” There is opportunity to get the south involved - Danielle. This is an opportunity to find if location is a factor.
- h. Can a school host the conference to save money?- Milton
- i. For older cabins at Rock Eagle we could save money, they are \$200/night

Outcome: An itemized comparison needs to be made to effectively compare the two options.

Comparison: ROCK EAGLE, estimated for 80 ppl

2. Cabins
3. Rock Eagle: \$370 per cabin
 - a. 4 cabins x \$370 x 2 nights = \$2960
4. TOTAL LODGING: \$2960
5. Food
6. Breakfast: \$8.25 per person
 - a. 80 ppl x \$8.25 x 3 mornings = \$1980 (\$1280 - 2 days)
7. Lunch: \$9.00 per person
 - a. 80 ppl x \$9.00 x 2 lunches = \$1440
8. Dinner: \$9.75 per person
 - a. 80 ppl x \$9.75 x 2 dinners = \$1560
9. TOTAL FOR MEALS: \$4980
10. Conference Fees: \$8 x 80 ppl x 3 days = \$1920 (\$1280 - 2 days)
11. Security fee: \$2 one time fee x 80 ppl = \$160
12. TOTAL COSTS: \$10020 (\$8680 - 2 day registration)

CAMP TWIN LAKES- Winder and Rutledge Location (pricing for both locations is the same; availability is still TBD until I hear back later in the week)

1. It will be \$120 per person which includes housing, meals, meeting space, and programs. (There will be a minimum fee based on your numbers, but we can figure that out later).

xlix. **Motion:** "I move to table the motion that is handed." Author: Christine E. Second. Voice vote- all in favor. Motion approved.

- i. Assignment from President:
- ii. Mileage: 31.6 total

South District Director, Milton Stenbridge (V)

- iii. Position Accomplishments: Bio Submitted; For October 2014, 224 NSNA members for South District (great increase from sept which was at 92, Armstrong Atlantic put in 114 new members). I also scanned in the COSL Handbook and uploaded to mydrive. It has been shared with the president and the districts. I also have sent a mass email to all schools in the South District. I got some great feedback from ABAC.
- iiii. Plan of Action for this month: I have a follow up with ABAC that I will continue to work with. I also plan to try to contact some of the schools by phone and see if I can schedule some visits for January.
- liv. Assignment from President:
- lv. Mileage: 320

East District Director, Amy Penton (V)

- lvi. Position Accomplishments: I have contacted all schools in the district through email. For those that I did not previously have an email address for, I researched the student organization information on the schools website and sent an email to that contact person. I have only received feedback from my own school and from Middle Georgia College. I have also talked to the department chair at Georgia College and State University and would like to offer our school as a possible meeting place for one of GANS monthly meetings.
- lvii. Plan of Action for this month: Contact each school again to verify correct email addresses and begin conversation with schools about participation. At this point, Georgia Southern University is the only school within my district that I do not have an email address for and I plan to contact the head of student life and organizations in search of contact information.
- lviii. Assignment from President:
 - lix. Mileage: 204 miles

West District Director, Sydney Montgomery (V)

- lx. Position Accomplishments: I contacted all the schools in my district and heard back from all but two: Gordon and West Central Tech. I have updated my records with the new contact information and have expressed my desire to help and promote GANS engagement to all schools in my district. NSNA S2 Report: Clayton State - 30, Columbus State - 29, Columbus Tech - 1, Georgia Baptist - 294, Georgia State - 16, Gordon College - 222, Lagrange College - 93, University of West Georgia - 85, West Central Tech - 42. BIO was emailed.
- lxi. Plan of Action for this month: Follow up with both Gordon and West Central. I sent emails and facebook messages to them with no reply so I'm going to contact advisors next. Also, continue to plan COSL.
- lxii. Assignment from President: encouragement for District Directors- physically go to as many schools as you can
- lxiii. Mileage: 33.2 miles one way

NEC North, Daneille Phagan (NV)

- lxiv. Position Accomplishments: Contacted all schools in North district by email. There were three schools that I did not have contact information. I emailed staff members with that school to gather that information. I am awaiting emails on those schools. Update: I did hear back from Ashley Lee from Shorter regarding coming visiting shorter to talk about GANS positions and encourage students to get involved.
- lxv. Plan of Action for this month: I plan to keep in touch with my district director providing her with contact information I have gathered on missing schools. I plan to touch base with each NEC board member who was

unable to make it to the meeting with updates pertinent to NEC.

lxvi. Assignment from President:

lxvii. Mileage: 53.6 miles

NEC South, Miriam Rodriguez (NV)

lxviii. Position Accomplishments: I have contacted all the schools in the South district by email and only received feedback from Darton State College. I am also working on creating a binder for NEC South.

lxix. Plan of Action for this month: Try to contact the schools I have not heard back from by phone. Continue building a binder for NEC South and establish dates to personally visit schools.

lxx. Assignment from President:

lxxi. Mileage: 320

NEC East, Tiffany Wu (NV) - A

lxxii. Position Accomplishments: I have contacted all schools in the East district by e-mail. For the schools that were lacking contact information I searched the schools website for their student organization contact information and was able to get in touch with some faculty. I created a Google doc with the list of schools and their contact information and have shared it with the East District Director Amy Penton, Secretary Cate High, as well as COSP Chair Daniel Thatch to further collaborate. The document will include whether the contact information has been updated or if I have not heard back from them yet. If anyone needs to have access just notify me and I would be happy to share!

lxxiii. Plan of Action for this month: Try to contact the schools I have not heard back from again and seek a new method of contact. Establish communication with the schools I have heard back from.

lxxiv. Assignment from President:

lxxv. Mileage: 0

NEC West, Kaneshia Newell (NV) - A

lxxvi. Position Accomplishments:

lxxvii. Plan of Action for this month:

lxxviii. Assignment from President:

lxxix. Mileage:

COSP Chair Daniel Thatch (NV)

lxxx. Position Accomplishments: I have made contact with all Council of State President's and established communication and introduction to fellow state president's. Gained knowledge of which school chapters that have and have not completed the GANS Constituency form.

lxxxi. Uncompleted Constituency Forms:

a. Gwinnett Technical College

- b. North Georgia College & State University
- c. North Western Technical College
- d. Piedmont College
- e. Athens Area Technical Institute
- f. Georgia Southern University
- g. Macon State College
- h. Georgia Regent University of Augusta
- i. Albany State University
- j. Coastal Georgia Community College
- k. Valdosta State University
- l. Columbus Technical College
- m. Barry College
- n. South Georgia/Waycross College merged together to make South Georgia State College
- o. Lagrange College
- p. Gordon College

lxxxii. Completed and emailed Bio to Publications Director

lxxxiii. Plan of Action for this month: Contact the Council of State President's monthly and help to alleviate any issues or problems within their school chapters. Continue to get GANS Constituency forms completed by school presidents & get updated contact info for new chapter presidents.

lxxxiv. Assignment from President:

lxxxv. Mileage: 234

Assistant to Executive Board Sakina Mahama (NV)

lxxxvi. Position Accomplishments: found all of the board members' birthdays

lxxxvii. Plan of Action for this month:

lxxxviii. Assignment from President:

lxxxix. Mileage: 46

Assistant to District Directors Ellen Laghaie (NV)

xc. Position Accomplishments:

xc. Plan of Action for this month:

xcii. Assignment from President:

xciii. Mileage

Retired Board Member Madison Petsos (NV)

xciv. Position Accomplishments:

xcv. Plan of Action for this month: Help work on the bill from convention.

xcvi. Assignment from President:

xcvii. Mileage: 7 miles

GNA Consultant Professor Jill Ray (NV)

xcviii. Position Accomplishments: checking over paperwork from convention to

- look for ways to save money
- xcix. Plan of Action for this month:
 - c. Assignment from President:
 - ci. Mileage:

GANE Consultant Professor Doreen Wagner (NV)

- cii. Position Accomplishments:
 - ciii. Plan of Action for this month:
 - civ. Assignment from President:
 - cv. Mileage:
- a) Presidential Advisor Grace Lewis (NV)
 - cvi. Position Accomplishments:
 - cvii. Plan of Action for this month:
 - cviii. Assignment from President:
 - cix. Mileage:

8. New Business:

- a. Explanation of Motions
 - i. Motion forms will be created and provided for the next meetings.
- b. October Meeting Minutes Official Approval:
 - i. **Motion:** “I, Cate High, move to approve the October board meeting minutes.” Author: Cate High. Second. Voice Vote: All in favor. Motion passed.
- c. Committee Minutes
 - i. All committees will need to assign a member to take minutes during their individual meetings. Please post them to the google doc within a week of our meeting.
- d. GCSU open to hosting meetings: potential meeting in September

9. Unfinished Business:

- A. **Motion:** “I, Jordan Rudnicki, move to have my absence from the last meeting reviewed.”
 - cx. Discussion
 - 1. Jordan- Had to be at her church for certain responsibilities she had committed to before she knew of the October board meeting.
 - 2. Pros: She tried to get it covered, did not foresee having to attend the board meeting Sunday morning, and has been doing great work.
 - 3. Cons- no cons.
 - cxii. Paper vote taken: 13 votes to be excused, 0 votes to be unexcused
 - cxiii. Motion passed. Jordan Rudnicki’s October absence dropped
- B. Officers change for Wellsfargo account access
 - a. Dana Timar was removed as Treasurer and key executive of bank account

as of October 26, 2014 and Jordan Rudnicki was voted in as new Treasurer to become key executive of bank account the same date.

- b. Lauren Pett Cedor was removed as President and key executive of bank account as of October 26, 2014 and Melissa Thompson was voted as the new President to become key executive of bank account the same date.

10. **Announcements:** no announcements

11. **Date, time, and place for next meeting:**

10:00 am December 13th at Emory University, 1520 Clifton Rd, Atlanta, GA

Please park in the Michael Street parking lot, directions will be sent out via the facebook page

Room 110

12. **Adjournment:** Melissa Thompson, president, adjourned the meeting at 2:48pm on October 15th 2014.