

**Georgia Association of Nursing Students
Executive Board Meeting
Athens
September 17th, 2016**

1. **Call to order:** 1000 am by Lindsay Petrey, President
2. **Roll call:**
 - a) **President**, Lindsay Marie Petrey (V)
 - b) **1st Vice President**, William Joseph London (V)
 - c) **2nd Vice President**, Caroline Nappo (V)
 - d) **Secretary**, Aida Morad-Samiei (V)
 - e) **Treasurer**, Brittany Danzig (V)
 - f) **Breakthrough to Nursing Director**, Michelle Jonglan Hwang (V)
 - g) **Community Health Director**, Marcella Alison Marks (V)
 - h) **Legislative Director**, Stephanie Ann Atkinson (V)
 - i) **Publications Director**, Monica Ellen Cahal (V)
 - j) **Public Relations Director**, Karen Andrews Davis (P)
 - k) **North District Director**, David Cody Moore (V)
 - l) **South District Director**, (V)
 - m) **East District Director**, Angelique Marie Noble (V)
 - n) **West District Director**, Katherine Rosemary Fayad (V)
 - o) **NEC North**, Jennifer Ratcliffe (NV)
 - p) **NEC South**, Carrie Turner (NV)
 - q) **NEC East**, Kayla Fogg (NV)
 - r) **NEC West**, Sharon Ann Smith (NV)
 - s) **COSP Chair**, Sarah Buffaloe (NV)
 - t) **Assistant to Executive Board**, Michael Stone (NV)
 - u) **Assistant to District Directors**, Amelia Reese (NV)
 - v) **Retired Board Member**, Charnella Marie Rosas (NV)
 - w) **GNA Consultant**, Jill Ray (NV)
 - x) **GANE Consultant**, Dr. Terri Worthey (NV)
 - y) **Presidential Advisor**, Dr. Carol Bowdoin (NV)
 - z) **Guests:**
 1. **Call to Order:**
 2. **Reports of the Officers:**
 - o President, Lindsay Petrey (V)
 - i. Position Accomplishments:
 - ii. Plan of Action for this month:
 - iii. Additional Information:
 - o 1st Vice President, William London (V)
 - i. Position Accomplishments:

- ii. Plan of Action for this month:
 - iii. Additional Information:
 - iv. Assignment from President:
- 2nd Vice President, Caroline Nappo (V)
 - i. Position Accomplishments: Booked speakers for Convention, sent out final email with confirmation of time, location, room, parking.
 - ii. Plan of Action for this month:
 - iii. Additional Information:
 - iv. Assignment from President:
- Secretary, Aida Morad-Samiei (V)
 - i. Position Accomplishments:
 - iii. Additional Information:
 - iv.
 - ii. Plan of Action for this month: . Assignment from President:
- Treasurer, Brittany Danzig (V)
 - i. Position Accomplishments:
 - ii. Plan of Action for this month: Finalize Budget
 - iii. Additional Information: Please send in needed reimbursements.
 - iv. Assignment from President:
- Breakthrough to Nursing Director, Michelle Hwang (V)
 - i. Position Accomplishments:
 - Edited 2016 Convention Script
 - ii. Plan of Action for this month:
 - Contact Flagpole for 300 copies available for that weekend
 - Continue to edit 2016 Convention Script
 - iii. Additional Information:
 - iv. Assignment from President:
- Community Health Director, Marcella Alison Marks (V)
 - i. Position Accomplishments:
 - ii. Plan of Action for this month:
 - phone meeting with Kimberly Duncan from Delete Blood Cancer on Wednesday
 - vote on tshirts
 - iii. Additional Information:
 - iv. Assignment from President:
- Legislative Director, Stephanie Ann Atkinson (V)
 - i. Position Accomplishments:
 - ii. Plan of Action for this month:
 - iii. Additional Information:
 - iv. Assignment from President
- Publications Director, Monica Ellen Cahal(V) (Drove 148 miles)

i. Position Accomplishments: Sent two E-blasts through NSNA regarding Convention including a “Convention Packet” with all information registration, on running for office, applying for award/scholarship, delegate credentialing, sponsors/exhibitors. Requested Advertisement information from Crown, Platinum sponsors for Convention Book. Facilitated sponsorship with Grand Canyon University. Sought and received all “Farewell messages” from GANS Board and NEC for Convention Book. Established printing total numbers and deadlines with Blue Moon Printing-- September 26 is final print date to finish by October 3. Continuously updated Convention information on Website. Bi-Weekly facebook posts, created Facebook ad for convention to reach Nursing Students in GA. Spoke with representative from LifeSouth to host 2-day blood drive at GANS convention and create flyer for advertising. Point Person for Augusta Tech’s newly established SNA to answer questions regarding applying for constituency, participation in convention as delegates, running for office, and resources on creating chapter Bylaws.

ii. Plan of Action for this month: Finish Delegate Book. Estimated cost of printing Delegate Book through Office Depot with NSNA discount-- \$550. Request information for book from Board Members-- NEC: Campaign Regulations and instructions; Legislative: proposed bylaw changes; Treasurer: proposed budget; Review parliamentary procedure for GANS Annual Meeting and print in delegate book.

iii. Additional Information:

iv. Assignment from President:

○ Public Relations Director, Karen Andrews Davis (V) (Drove 146 miles)

i. Position Accomplishments:

1. Exceeded \$35,000 sponsorship goal (\$42,500)
2. Worked with Brittany toward budget proposal
3. Communicated with GANDD Dr. Hay re: meeting at convention
4. Communicated with many sponsor/exhibitors
5. Worked with convention planning to finalize some details.
6. Advertised convention registration, awards and NEC through social media

ii. Plan of Action for this month:

1. Contact GANDD again about registration number and room set-up.
2. Work more with Brittany on budget
3. Finish registering exhibitors and processing CC payments for 2
4. Send Kay information for signs needed
5. Send Sponsor/Exhibitor info packet

- iii. Additional Information:
 - iv. Assignment from President:
- North District Director, Cody Moore
 - i. Position Accomplishments:
 - Provided necessary forms to Herzing for constituency.
 - Driven GANS hard at KSU - 15 Students reimbursed for registration.
 - ii. Plan of Action for this month:
 - Assist with convention as needed.
 - iii. Additional Information:
 - iv. Assignment from President:
- South District Director, (V)
 - i. Position Accomplishments:
 - Gained access to South District gmail account
 - GANS advertised at GSW
 - ii. Plan of Action for this month:
 - Help with convention
 - iii. Additional Information:
 - iv. Assignment from President:
- East District Director, Angelique Marie Noble(V)
 - i. Position Accomplishments:
 - ii. Plan of Action for this month:
 - iii. Additional Information:
 - iv. Assignment from President:
- West District Director, Katherine Fayad(V)
 - i. Position Accomplishments:
 - ii. Plan of Action for this month:
 - iii. Additional Information:
 - iv. Assignment from President:
- NEC North, Jennifer Ratcliffe (NV) 66 miles one way
 - i. Position Accomplishments:
 - Contacted all school advisors re: NEC
 - Approached possible vendors for auction, no results
 - Requested estimates from 2 vendors for i-clickers rental
 - Secured one speaker, waiting on one additional speaker from CDC
 - Participate in NEC committee discussions
 - ii. Plan of Action for this month:
 - Send another letter to schools about NEC
 - Request two vendors for quote for purchase of 25 i-clickers
 - iii. Additional Information:
 - iv. Assignment from President:

- NEC South, (NV)
 - i. Position Accomplishments:
 - ii. Plan of Action for this month:
 - iii. Additional Information:
 - iv. Assignment from President:
- NEC East, Kayla Fogg (NV)-drove 192 miles
 - i. Position Accomplishments: I sent out information to the East district schools about convention and running for office.
 - ii. Plan of Action for this month: Continue to communicate with candidates who have been preslated.
 - iii. Additional Information:
 - iv. Assignment from President:
- NEC West, Sharon Ann Smith (NV)
 - i. Position Accomplishments: Contacted all COSL candidates inviting them to run for vacant assistant to executive board position. Filled vacant position. Contacted all school chapter presidents inviting students to run for GANS position at convention. Pre-slated 3 students. Worked with Publications Director to coordinate NEC “open houses” and “meet the candidates.” Delegated getting clickers to other NEC.
 - ii. Plan of Action for this month: Send out “Running for Office” newsletter to schools. Finalize voting method. Establish “no campaigning” zones.
 - iii. Additional Information:
 - iv. Assignment from President:
- COSP Chair Sarah Buffaloe (NV)
 - i. Position Accomplishments:
 - Advertised registration on school Facebook (in both BSN classes, and CNL Class)
 - Contacted Hurst about bags and name badges- awaiting response (NSH and Elsevier did not commit)
 - Communicated with Presidents on COSP page about running a chapter as well as registering for convention
 - ii. Plan of Action for this month:
 - Work on scheduling board members to staff registration tables- Which day are we using our staffed registration ‘hours’ for table? Would this be something we could use volunteers for? (Work with Caroline on this)- Karen, Caroline, William, Lindsey, No NEC
 - Are we putting Athens places to visit materials in convention booklet or as a handout in registration materials? Is it worth the cost to include these materials

- Hopefully we will hear back about bags and name badges with Hurst, arrange to get these shipped and ready to be put together for registration packets
- COSP meeting- getting materials ready for meetings as well as preparing for COSP election for COSP Chair

iii. Additional Information:

- iv. Assignment from President:
- Assistant to Executive Board, (NV)
 - i. Position Accomplishments:
 - ii. Plan of Action for this month:
 - iii. Additional Information:
 - iv. Assignment from President:
- Assistant to District Directors, Amelia Reese (NV)
 - i. Position Accomplishments: Contacted 30+ College's Nursing SNA chapters via email to encourage members run for office and to submit resolution
 - i. Working with the subcommittee themed events and awards : fiesta decoration :(need to know the budget for buying decorations)
 - ii. Plan of Action for this month:
 - iii. Additional Information:
 - iv. Assignment from President:
- Retired Board Member Charnella Marie Rosas (NV)
 - i. Position Accomplishments:
 - ii. Plan of Action for this month:
 - iii. Additional Information:
 - iv. Assignment from President:
- GNA Consultant Professor Jill Ray (NV)
 - i. Position Accomplishments:
 - ii. Plan of Action for this month:
 - iii. Additional Information:
 - iv. Assignment from President:
- GANE Consultant, Dr. Terri Worthey (NV)
 - i. Position Accomplishments:
 - ii. Plan of Action for this month:
 - iii. Additional Information:
 - iv. Assignment from President:
- Presidential Advisor, Dr. Carol Bowdoin (NV)
 - i. Position Accomplishments:
 - ii. Plan of Action for this month:
 - iii. Additional Information:
 - iv. Assignment from President:

4. **New Business:**
 - **Motion:**
5. **Unfinished Business:**
Bylaw changes and resolution vote
6. **Announcements:**
7. **Date, time, and place for next meeting:**
8. **Adjournment:** 1500